



## CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

### *“Honoring California’s Veterans”*

Located in the heart of scenic Napa Valley, the Veterans Home of California, Yountville is a community of and for veterans. Some 1,100 veterans (both men and women) live at the home. Founded in 1884, the Veterans Home of California, Yountville is the largest veterans’ home in the United States. It provides residential accommodations and a wealth of recreational, social, and therapeutic activities for independent living. Be a participant in the Agency’s mission of “Promoting and delivering the benefits provided by the grateful State of California to its deserving veterans and their families”.

### **RADIOLOGIC TECHNOLOGIST**

**Permanent, Part-Time (.5)**

**2 Positions**

**Position #573-300-7989-001, #573-300-7989-002**

**\$2,265.50 - \$2,562.00 Monthly**

**Final File: Until Filled**

### **LOCATION:**

**Veterans Home of California, Yountville**

**110 California Drive, Yountville, CA 94599-1414**

### **Who Should Apply:**

Current State employees in this classification or those who are eligible on a certification list, transfers or reinstatement may apply for this vacancy.

**NOTE:** APPOINTMENT IS SUBJECT TO SROA/SURPLUS PROVISIONS. PLEASE ATTACH YOUR SROA/SURPLUS LETTER TO YOUR APPLICATION AND INDICATE THAT YOU ARE ON SROA STATUS/SURPLUS STATUS IN THE “APPLYING FOR” SECTION OF THE STD 678 EXAMINATION/EMPLOYMENT APPLICATION. APPLICATIONS WHICH INDICATE SROA/SURPLUS STATUS WILL BE GIVEN FIRST PRIORITY.

THE SALARY FOR THIS CLASSIFICATION WILL BE ADJUSTED ACCORDINGLY TO COMPLY WITH THE PROVISIONS OF THE 2010 PERSONAL LEAVE PROGRAM.

**If you are not a current State employee** or otherwise eligible, you may qualify for a civil service examination based on the minimum qualifications for the classification. To view a current listing of examinations being offered by the California Department of Veterans Affairs, please visit our website at <http://www.calvet.ca.gov>, or to view examinations offered by all State departments, please visit the State Personnel Board’s website at <http://www.jobs.ca.gov>.

HONORABLY DISCHARGED VETERANS WHO FALL UNDER EITHER CATEGORY AND MEET THE REQUIREMENTS STATED ON THE JOB AND/OR EXAMINATION ANNOUNCEMENT ARE ENCOURAGED TO APPLY.

### **Duties and Responsibilities:**

Under the direction of the Chief Medical Officer, or designated Director of Radiology, the Radiologic Technologist instructs and prepares residents or other subjects for radiologic examination. The predominate duties include, but are not limited to, the following:

- Uses stationary analog x-ray equipment interfaced with Computerized Digital Technology (CRT) to make digital images for a variety of routine examinations. Determines the most suitable anatomical posture and positions the

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resident , or subjects, accordingly and shields when appropriate. Processes the digital radiologic images for viewing, transmission, storage, or copying.

- Maintains the equipment and department in an orderly condition. Assists in reporting equipment malfunction or needed service. Keeps routine maintenance records, as well as unscheduled service requests.
- Assists in restocking supplies that are kept in the storeroom, the resident/subject gown room or ordered in-house items from Central Supply. Assists in inventorying the supply of outside materials and ordering as needed.
- Assists in ensuring the portable oxygen tank is full and ready for use.
- Schedules residents and/or subjects for procedures as ordered by the physician or nurse practitioner.
- Assists in maintaining basic records, files or reports, both electronic or paper.
- Assists providers, staff, or subspecialty consultants in retrieving stored studies or reports.
- Assists in maintaining quality control records, maintain procedure manuals, and techniques upgraded in accordance with the latest software for the CRT system.
- Other duties as related.

**Desirable qualifications:**

Strong communication and customer service skills

Good work ethic

Experience working with Microsoft Office (Word, Excel and Outlook)

**How to Apply:**

Visit the State Personnel Board (SPB) website at: <http://www.spb.ca.gov>, to download the application. Submit your completed State Application (Std. 678), and resume to: **Veterans Home of California, Yountville – 110 California Drive, Yountville, CA 94599-1414, Attn: Human Resources.** All State applications must be postmarked no later than the final filing date.

**Note: In the “Explanations” box on Page 1 of the State application, you must clearly indicate the basis of your eligibility, i.e., list, transfer, SROA, Surplus, Re-employment, Reinstatement, or Training and Development Assignment. Failure to do so could result in being rejected from the interview process. Also, you must reference position #573-300-7989-001/002.**

**Questions:**

If you have any questions or request information concerning this posting, or need assistance in the application process, please contact **Human Resources at (707) 944-4550 TDD: (707) 944-4560 CA RELAY SERVICE: (800) 735-2929**

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICATIONS WILL BE SUBJECT TO SCREENING AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED.

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